

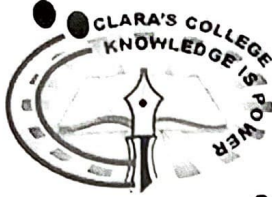
**CHILDREN WELFARE CENTRE**  
**Clara's College of Commerce**

(Affiliated to University of Mumbai and NAAC Accredited)

Address - Yari Road, Versova, Mumbai - 400061

Contact No - 7738501168, Website - [claracollegeofcommerce.edu.in](http://claracollegeofcommerce.edu.in)

**Academic Year**  
**2021-22**



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## Action Taken Report (on IQAC meeting held on 28.08 2021)

- Academic Calendar 2021-22 and activities to be conduct throughout the year were discussed and finalized.
- Discussion was also held on criterion wise activities to be conducted in the Academic Year 2021-22 from NAAC point of view.
- Review was taken of activities actually conducted till 28.08.2021.
- AQAR 2019-20 to be submitted to CDC Committee for its approval.
- It was decided to upload all documents related to NAAC and other documents on newly developed college website.
- As per the suggestion of Dr. Dharmadhikari Sir, coordinators and teachers should conduct 2-3 activities related to their respective courses.
- Since the last date of submission of AQAR 2020-21 is 31<sup>st</sup> December 2021, teachers should keep all documents ready to upload on NAAC portal and college website.



Principal  
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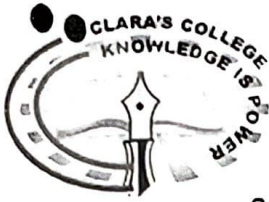
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## Action Taken Report (on IQAC meeting held on 29.11.2021)

- Review of activities conducted and to be conducted in the year 2021-22 was taken. Teachers were informed to submit reports of activities conducted immediately.
- New guidelines of NAAC Manual were provided to teachers and also informed them to complete the work of AQAR 2020-21 before 31<sup>st</sup> December 2021.
- It was decided to organize National Conference on 18th December 2021.
- Review was taken about the work completed for Gender Audit and Academic and Administrative Audit.
- College website should be updated by uploading documents regularly.
- Alumni Association should organize few activities in this academic year like webinars and workshops.
- As per Dr. Ghorude Sir's suggestion, teachers were informed to conduct 2-3 activities related to their courses.
- It was decided to conduct short-term certificate course for students shortly. Teachers were also informed to plan and conduct value-added certificate courses.
- Teachers were informed to collect and preserve last 5 years documents necessary for preparation of SSR.
- Teachers were requested to attend FDP's and also publish research papers. College would reimburse the amount paid by them.
- It was decided to conduct Students Satisfaction Survey and also to take feedback from students, alumni and employer.



  
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## Action Taken Report (on IQAC meeting held on 12.03.2022)

- All the planned activities as per academic Calendar 2021-22 were conducted till 12-03-2022
- Teachers and committees were informed to conduct the remaining planned activities in this academic year
- Criteria incharges were requested to conduct activities related with their respective criterion as per NAAC requirement.
- The work of AQAR 2020-21 was finalized and AQAR would be submitted to NAAC at the earliest.
- Alumni Association president Sushant Redekar informed that they have planned an activity on 'Career in Digital Marketing' for students on 19<sup>th</sup> March 2022.
- It was decided to formulate new Alumni Committee by incorporating new members. Regular meetings of Alumni Association should be conducted and records of the meeting such as notices, minutes, attendance and photos should be maintain properly.
- Priority should be given to AAA, Gender Audit, SSS and feedback from stakeholders and also five year documentation and data compilation for preparing SSR report.
- It was informed to teachers to share notes with students on google classroom.
- Criteria incharges were requested to submit criteria wise plan of Action to the IQAC for the academic year 2022-23.



  
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## Action Taken Report (on IQAC meeting held on 23.04.2022)

- The link for the Academic Calendar 2022-23 has been shared by Shripad Sir. The faculties and criteria incharges should plan the activities which would gain practical knowledge and hands-on experience to students such as workshops, extension activities, etc.
- Informed to the teachers to conduct certificate and bridge courses for students in the academic year 2022-23.
- Criteria incharges were informed to submit plan of action to the IQAC for the next academic year 2022-23.
- Criteria incharges were also instructed to plan and conduct various activities in the year 2022-23 as per the requirement of the NAAC Report.
- The work of SSR data compilation should start and data should be uploaded on Google Drive.
- The results of FY and SY classes was declared on 10<sup>th</sup> May and 28<sup>th</sup> April respectively. Admissions for SY and TY classes were started on 10<sup>th</sup> may and 28<sup>th</sup> April 2022 respectively.
- Teachers and office staff was informed to finalize the work of Academic and Administrative Audit at the earliest.
- It was informed to the placement committee to plan and organize intercollegiate job fair in the academic Year 2022-23.
- Teachers were requested to provide subject notes and recorded lectures if possible, to the students on their whatsapp groups.



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